## Faithful Citizenship Job Descriptions

Volunteer Job Title: Co-coordinator

Reports to: Adult Faith and Sacraments Coordinator

Scheduled shift: time consists of research and writing on one's own time

**Length of Commitment:** unlimited at present

Job Location: at Co-coordinator's discretion

## Job Duties:

• Provide information about local, state, and national political issues relating to the topics of life, religious freedom, traditional marriage, and education.

- Organize grassroots efforts to affect positive change in legislation, politics, and culture.
- Provide tools to effectively communicate with local, state, and federal legislators.
- Encourage and educate others on the importance of testifying before legislative committees.

## **Details of Job:**

- Receive information from numerous local and national organizations that provide up-to-date information on legislative issues relating to the topics of life, religious freedom, traditional marriage, and education.
- Send a Flocknote to our Faithful Citizenship contact list with this information and an email, which they can use to contact their legislators.
- Communicate with local and national leaders to help facilitate events at a local level.
- Promote active citizen involvement through voter registration drives, speaker events, fieldtrips to the State Capitol, etc.
- Promote growth of Faithful Citizenship membership via Coffee and Doughnuts, Getting Grilled, and speaking with other St. Mary ministries.