



Service Opportunity

Position Description

Position Title: Nursery Volunteer

Reports to: Nursery Coordinator: Mary Drummond

Scheduled shift: Sunday 9:15am-10:45am, Sunday 11:15am-12:45 pm or Parish Events

Length of Commitment: 1 school year, mid-August to mid-June

Job location: Nursery in Marian Hall (across from the kitchen)

Position duties:

- Assist in caring for and supervising children during Mass or event.
- Assist in teaching and entertaining children during Mass or event. May include provided Gospel lesson plan, games, crafts, coloring, dancing, reading books and/or singing, but not required.
- Assist in preparing nursery before Mass or event.
- Assist in cleaning up nursery after Mass or event.

Details of Position:

- Volunteers arrive 15 minutes before Mass or event.
- Volunteers are assisting nursery staff, who are trained. (Volunteers DO NOT change diapers.)
- Volunteers follow nursery policy and procedures, which are provided by the coordinator and posted in the nursery.
- Volunteers sign up for shifts that work for their schedule on the website signup.com, which reminds volunteers of their shift ahead of time.
- No minimum or maximum commitment required.
- In the best interest of safety for our children and protection for volunteers, all volunteers must 1) complete a free background check with the parish office and 2) attend a free Safe Environment Training course with the Archdiocese of Denver. Times and location information provided.