

Service Opportunity

Position Description

Position Title: Stephen Minister (SM)

Reports to: Director of Parish Life and Service

Scheduled Shift: Continuous (no set shift)/Frequency is 1 hour/week

Length of Commitment: 2 years

Job Location: Flexible depending on Care Receiver and Stephen Minister's convenience

Position Duties:

- Provide one-on-one lay-caring confidential-listening to people who are experiencing difficult times.
- SM who are assigned a Care Receiver (CR) typically spend one hour each week visiting him/her at a mutually acceptable time and place.
- Discussions with the CR may include praying, listening and providing encouragement and support for as long a time period as needed.
- Stephen Ministers are expected to attend twice monthly supervision meeting at the parish office.

Details of Position:

- Applicant complete an application and attend an interview
- If it is determined that the applicant will be a suitable SM, the individual will be required to attend 50 hours of training taught by SM Leaders. This training is conducted over 16 weeks and must be completed before a new SM is assigned a CR.
- Training is focused on topics ranging from listening, confidentiality, feelings, boundaries, assertiveness, grief, loss of employment and other life changes and challenges.
- Ongoing Continuing Education is conducted at one of the twice monthly Supervision meetings.
- Stephen Ministers are not trained to be counselors, therapist, or psychologists and therefore do not minister to those who are actively involved with alcohol, drug, physical or other types of abuse, nor to those who have mental illness. SMs also do not provide task oriented services or financial assistance.